

Witney Town Council

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

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Mayor of Witney



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7 August 2020

To: Members of the Climate, Biodiversity & Planning Committee - R Smith, J Aitman, L Ashbourne, R Bolger, V Gwatkin, M Jones, A McMahon and A Prosser (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Climate, Biodiversity & Planning** Committee to be virtually on **Tuesday, 11th August, 2020 at 6.00 pm** for the transaction of the business stated below. Login details of this meeting will be published on the Council's website prior to the meeting.

*By virtue of The Local Authorities & Police & Crime Panels (Coronavirus)(Flexibility of Local Authority & Police & Crime Panels Meetings)(England & Wales) Regulations 2020.

MEMBERS OF THE PUBLIC

Members of the public wishing to address the Council on an agenda item below must contact the Town Clerk (townclerk@witney-tc.gov.uk) 24 hours before the meeting in order to arrange the necessary access to be able to speak at the meeting due to it being held virtually.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 30(a) (v) permits the appointment of a substitute Councillor to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to following items on the agenda.

4. **Planning Applications** (Pages 3 - 6)

To receive and consider a list of planning applications received from West Oxfordshire District Council.

5. **Planning Appeal Notification - 34 Woodford Mill, Witney** (Pages 7 - 8)

To note the planning appeal for 34 Woodford Mill, Witney.

6. **Presentation from Louise Fox, Biodiversity Officer at Oxfordshire County Council.**

To receive a presentation from Louise Fox, Biodiversity officer at Oxfordshire County Council on biodiversity on suitable verges and grass areas.

7. **LAKE AND COUNTRY PARK**

7.1 **Notes from the Chair/Other Stakeholders** (Pages 9 - 22)

To receive and consider notes from a meeting held by the Chair with the Lower Windrush Valley Project (LWVP) and the Wychwood Project.

7.2 **Report from the Compliance & Environment Officer** (Pages 23 - 42)

To receive and consider a report from the Compliance and Environment Officer.

8. **CIL**

9. **Car Free Day**

To consider how Witney Town Council should support this initiative in September 2020.



Town Clerk